



**JOB POSTING**  
**Custodian/ Facilities Maintenance**

**JOB SUMMARY:** Involved in retail service center janitorial and facilities maintenance activities that ensure retail facility is maintained in a clean and orderly manner.

**DUTIES & RESPONSIBILITIES:** Responsible for assigned preventive maintenance and janitorial duties.

*Specifically,*

1. Responsible for cleaning and organizing the warehouse.
2. Conduct complete building maintenance (inside and out), which includes snow removal.
3. Conduct retail facility janitorial duties, as needed.
4. Assists with timely preventative maintenance and/or repairs of retail building and grounds.
5. Operate forklift truck in warehouse.
6. Demonstrates accountability for all safety procedures.
7. Other duties as assigned.
8. Regular attendance is an essential function of this position.

**EDUCATION AND REQUIRED SKILLS:**

1. High School Diploma or equivalent.
2. Previous business sector janitorial experience with proven efficiency as a custodian.
3. One year of facilities maintenance and/ or repair, preferably in a large facility/ setting.
4. Previous forklift experience or ability to be trained.

**SAFETY REQUIREMENTS:** While performing the duties of this position, employee is regularly required to stand for long periods of time, walk, use hands and fingers, grip; reach; bend, twist, squat, pull; and talk and hear. Ability to lift, push, pull and carry 50 lbs. Must wear PPE where required. Demonstrates accountability for all safety procedures. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Compensation based upon experience. Competitive benefits offered include health, dental, vision, life and disability insurances, 401k with match, Paid Time Off, paid holidays, employee assistance program, Generous Employee Discount and more! To be considered for this opportunity please send resume to or apply in person at: McFarlanes', Human Resources, 780 Carolina Street, P.O. Box 100, Sauk City, WI 53583, 608-643-2309 (fax); apply online at [www.mcfarlanemfg.com](http://www.mcfarlanemfg.com) or email to [HR@mcfarlanemfg.com](mailto:HR@mcfarlanemfg.com)